



**GISLINGHAM
PARISH COUNCIL**



Working for our Community

Clerk: Mrs S Budd

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I hereby give notice that the **ANNUAL PARISH COUNCIL MEETING** will be held in Gislingham Village Hall on **Monday 19th May 2025 commencing at 6.30pm.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to the commencement of the meeting.

S Budd
Parish Clerk
12th May 2025

AGENDA

- 1** To elect the Chair of Gislingham Parish Council
- 2** To elect the Vice Chair of Gislingham Parish Council
- 3** To sign Acceptance of Declaration of Office
- 4** To consider and approve apologies for absence
- 5** To receive Declarations of Interest on Agenda Items
- 6** To consider Requests for Dispensations on Agenda Items
- 7** To resolve the draft minutes of the Parish Council Meeting held on Monday 28th April 2025 are a true and correct record
- 8** Matters Arising/Update on actions from the 28th April 2025 meeting
- 9** Report from County Councillor
- 10** Report from District Councillor
- 11** Footpath Warden's Report
- 12** Chair's Report
- 13** Clerk's Report
- 14** RFO's Report to include:
 - Current Account Balance 31/03/25
 - Deposit Account Balance 31/03/25
 - Income 2024/25
 - HMRC Vat reclaim
 - Mid Suffolk District Council (CIL)
 - Mid Suffolk District Council (Precept)
 - Grants and Donations awarded 2024/25
 - Accounts 24/25 Approved by Full Council
 - VAT Reclaim for 2024/25
 - AGAR Sections 1 & 2
- 15** To discuss if Councillors wish to form a Planning Committee

- 16** To discuss if Councillors wish to form a Finance Committee
- 17** To confirm Councillors who are members of the Staffing Panel
- 18** VE Day
- 19** To Set Dates for meetings to the year ending April 2026
- Monday 16th June 2025
 - Monday 21st July 2025
 - Monday 18th August 2025
 - Monday 15th September 2025
 - Monday 20th October 2025
 - Monday 17th November 2025
 - Monday 15th December 2025
 - Monday 19th January 2026
 - Monday 16th February 2026
 - Monday 16th March 2026
 - Monday 20th April 2026

20 Finance

Payments	Amount
Admin payment for May	TBD
Expenses C Tranter – VE Day	£75.80
Travel Expenses – internal auditor, engraving Watson bowl, plate	£12.60
Expenses Cllr Oliver – ground screws	£ _____
Inn-House Technology – April paid by SO	£25.00
BMSDC – Concrete base & fix bench	£855.98

Date of the next Parish Council meeting