



**GISLINGHAM  
PARISH COUNCIL**



*Working for our Community*

**Clerk: Ms Jane Challis  
75 Shelfanger Road  
Diss, IP22 4EH  
Tel: 07796 410694**

**Email: [clerk@gislinghamparishcouncil.com](mailto:clerk@gislinghamparishcouncil.com)**

I hereby give notice that a meeting of Gislingham Parish Council will be held in Gislingham Village Hall on **Monday 26<sup>th</sup> September 2022 commencing at 7.00pm.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to the commencement of the meeting.

J Challis  
Parish Clerk  
21<sup>st</sup> September 2022

## **AGENDA**

- 1** Her Majesty Queen Elizabeth II
- 2** Chair's welcome and to consider and approve apologies for absence
- 3** To receive Declarations of Interest on agenda items
- 4** To consider requests for Dispensations on agenda items
- 5** To resolve the draft minutes of the Parish Council Meeting held on 15<sup>th</sup> August 2022, are a true and correct record
- 6** Matters Arising / Update on actions from the 15<sup>th</sup> August 2022 meeting
- 7** Report from County Councillor
- 8** Report from District Councillor
- 9** Public Participation Session (15 minutes set aside)
- 10** Six Bells Community Group Report
- 11** Chair's Report
- 12** Clerk's Report
- 13** RFO's Report
- 14** Casual Vacancies
- 15** Staffing Panel Vacancy
- 16** Neighbourhood Watch Report (Clerk)
- 17** Tree Warden's Report (Jo Clifford)
- 18** Footpath Warden's Report (Mr Bryant)
- 19** SID (Speed Indicator Device) Report
- 20** Planning Applications
  - DC/22/03766 – Manor Farm House, Mill Street, Gislingham, IP23 8JR
  - DC/22/03767 – Manor Farm House, Mill Street, Gislingham, IP23 8JR
- 21** New Grit Bins
- 22** Insurance Renewal 2022/23

**23** Grants and Donations

- Organisers of Gislingham Flower Show
- Gislingham Playgroup

**24** Charity Meadow, to include:

- CCTV Update
- Approval to purchase SIM card for CCTV
- Enhanced DBS checks
- Play Area Working Party Update
- Play Area Quotations

**25** Finance

<b>Payment</b>	<b>Amount</b>
Admin Payment for <b>September 2022</b> (Clerk & RFO)	<b>TBA</b>
Clerk mileage expenses (August PC meeting)	<b>£8.55</b>
Hire of Village Hall (August PC meeting & appraisal meetings)	<b>£50.00</b>
Julie Bell expenses (mileage/parking Suffolk Community Awards event)	<b>£11.90</b>
MSDC – emptying new dog bin July 22 to March 23	<b>£39.10</b>
David Hardman expenses (Play Area Working Party wood for posts)	<b>£80.97</b>

**26** Training

**27** Policies and Reports

- Health and Safety Policy
- Disciplinary Rules
- Disciplinary Policy
- Equality, Diversity, and Inclusion Policy
- Grants and Donations Policy
- Grievance Policy
- Laptop and Cell (Mobile) Usage Policy
- Sickness and absence Policy
- Travel and expenses Policy
- Training Policy
- Appraisal Policy

**28** Date of the next meeting is 17<sup>th</sup> October 2022 at 7pm in Gislingham Village Hall