



**GISLINGHAM
PARISH COUNCIL**



Working for our Community

**Clerk: Ms Jane Challis
75 Shelfanger Road
Diss, IP22 4EH
Tel: 07796 410694**

Email: clerk@gislinghamparishcouncil.com

I hereby give notice that a meeting of Gislingham Parish Council will be held in Gislingham Village Hall on **Monday 20th March 2023 commencing at 7.00pm.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to the commencement of the meeting.

J Challis
Parish Clerk
15th March 2023

AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on 20th February 2023 are a true and correct record
- 5** Matters Arising / Update on actions from the 20th February 2023 meeting
- 6** Report from County Councillor
- 7** Report from District Councillor
- 8** Gislingham United Charity nominated Parish Council representative
- 9** Public Participation Session (15 minutes set aside)
- 10** Chair's Report
- 11** Clerk's Report
- 12** RFO's Report
- 13** Neighbourhood Watch Report (Clerk)
- 14** Footpath Warden's Report (Mr Bryant)
- 15** SID (Speed Indicator Device) Report
- 16** New Speed Indicator Devices, including approval of updated quotations
- 17** Grant & Donation requests
 - Gislingham Women's Institute (WI)
 - Friends of St Mary's Church Gislingham (FOSM)
- 18** Elections 4th May 2023
- 19** Annual Village Meeting and Annual Parish Council Meeting Arrangements 2023
- 20** Expiry of Allotment Agreement with GAGA in May 2023
- 21** Approval of Street Lighting Maintenance and Energy Inventory 2022-23
- 22** Charity Meadow Update

23 Finance

Payment	Amount
Admin Payment for March 2023 (Clerk & RFO)	TBA
Clerk mileage expenses (March 2023 PC meeting)	£8.55
Hire of Village Hall (February 2023 PC meeting)	£20.00
I. Urwin expenses (H&S refresher course)	£36.00
Playground Supplies (resurfacing work/under 6 play area)	£36,868.80
RFO expenses (stamps)	£5.44

24 Training

25 Policies and Reports

- Privacy Policy
- Data Protection Policy
- Risk Assessment and Management Policy
- Publication Scheme
- Safeguarding Policy
- Transparency Code
- Internet Banking Policy
- Reserves Policy
- Asset Register
- Business Plan
- Financial Regulations
- Standing Orders
- CCTV Policy
- Internal Controls
 - Internal Control & Internal Audit Effectiveness Review
 - Internal Control Statement Approval

26 Date of the next meeting Monday 17th April 2023 at 7pm in Gislingham Village Hall